



8/04/2021

Job Title: Manager, Public Safety / Medical

Reports to: Director, Games Operations & Services

Location: Fort Lauderdale, Florida

Position Timeframe: Position will exist from hire date and will terminate May 31, 2022

The National Senior Games Association (NSGA) is a nonprofit Affiliate Organization Council member of the United States Olympic/Paralympic Committee that promotes health and wellness for adults 50 and over through education, fitness and sport. Since 1987, NSGA has governed the biennial National Senior Games, the largest multi-sport championship event in the world for seniors. The Association is comprised of 53 independent Member Games that conduct qualifying competition events. The 2022 National Senior Games presented by Humana will take place May 10-23, 2022 in Fort Lauderdale, Florida and surrounding communities. The Games will be home to a projected 10,000 athletes plus family members and visitors over the fourteen days of competition including Flame Arrival Celebration, the Celebration of Athletes and The Village.

Job Summary

The Manager, Public Safety and Medical of the 2022 National Senior Games presented by Humana (22NSG) will have the primary responsibility for the organization and execution of all Games Public Safety and Medical aspects for the 22NSG. The position will provide communication and administrative leadership to the athletes, coaches, visitors, vendors and contractors as necessary to perform their Games duties. This position is responsible for the management of services and processes from a public safety perspective as well as athlete and spectator medical recommendations that support the Games as a whole. Public Safety and Medical is involved in both strategic planning and day-to-day operations. Responsibilities often cover several departments, as well as central services that link to all the teams in the organization. Likely areas of responsibility include:

- athlete/spectator medical;
- event safety;
- medical response;
- medical operations;
- incident documentation;
- public safety;
- sustainability;
- venue safety.

This position will work collectively with each functional area, from the time of their selection through the post-Games debrief. This position will work directly with the National Senior Games Association staff (NSGA) to ensure the athletes, coaches and visitors experience the athletic, physical, cultural and social benefits of participating in the 22NSG while visiting Fort Lauderdale, Florida.



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Job Requirements Preferred (Education, Knowledge, Skills)

- Minimum 5 years' experience in day-to-day sports events management
- Background and passion for sports and the power it has to change individuals, communities and social structure
- Track record of demonstrating strong financial management and organizational leadership
- Negotiating skills and ability to work with senior management in the public and private sectors
- Exceptional communication skills, organizational, and administrative skills
- Demonstrated success in effective team building to ensure accomplishment of team goals
- An ability to work as a team member within the guidelines of the National Senior Games Association
- Bachelor's degree preferred

Job Responsibilities (to include but not limited to):

- Provide leadership and communicate with the NSGA Staff
- Responsible for partnering with 22NSG to create an operating budget for medical services for the 2022 Senior Games – athlete and spectator medical
- Develops and implements the medical component including protocol for 22NSG;
- Manages and supervises the medical division during 22NSG;
- Develops a functional medical organization and logistical needs chart;
- Identify and recruit medical staff, athletic trainers and EMS personnel for all competition venues during the Games
- Identify medical facilities located in close proximity to all competition venues and partner with them
- Assists in the development of the safety and security plan as it relates to the medical division for the 2022 Games;
- Coordinates, manages and supervises all medical activities including but not limited to athlete unification, patient medical tracking, emergency referrals (dentistry, ophthalmology);
- Receives briefings and situation reports and ensures that all medical personnel are kept informed of status changes;
- Provides daily medical reports on the Games and all related responses and documentation from each medical services area
- Ensures a continuum of medical care and coordinates interaction with all appropriate outside medical entities;
- Assures accountability, maintenance and minor repairs for all issued medical equipment;
- Partner with 22NSG staff and NSGA to identify all medical supplies needed for the Games and BRIK providers for supplies
- Partner with 22NSG staff & Fort Lauderdale region medical associations and professional groups to recruit qualified volunteers
- Daily presence during The Games dates from May 10-23, 2022
- Oversee training and management of medical workforce
- Actively prepare and participate in all scheduled meetings and conference calls as needed
- Ensure the safety and well-being of the NSG athletes, coaches, friends & family, and volunteers
- Support all marketing, website, and social media programs as needed
- Provide appropriate support for all non-sports events
- Attend in person meetings in Fort Lauderdale as requested
- Work in close coordination with the 22NSG team and others to ensure overall success of The Games
- Provide necessary post-Games reports and other duties as required
- All other duties as assigned